


# INDEX – FUNDS CENTER



Transaction Code: S\_KI4\_38000038

### Index of Funds Centers

 Classification











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**Report object**

Key date	<input type="text"/>			
FM Area	UM	to	<input type="text"/>	
Funds Center	<input type="text"/>	to	<input type="text"/>	


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**Selection parameters**

Entered on	<input type="text"/>	to	<input type="text"/>	
Created by	<input type="text"/>	to	<input type="text"/>	
Changed on	<input type="text"/>	to	<input type="text"/>	
Changed by	<input type="text"/>	to	<input type="text"/>	
User name	<input type="text"/>	to	<input type="text"/>	
Authorization group	<input type="text"/>	to	<input type="text"/>	
Currency	<input type="text"/>	to	<input type="text"/>	
Country Key	<input type="text"/>	to	<input type="text"/>	
City	<input type="text"/>	to	<input type="text"/>	
Fund Default Value	<input type="text"/>	to	<input type="text"/>	

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**Layout**

Layout	<input type="text"/>	
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**Note:** The FM Area in the selection screen will always be **UM**.

The **FUNDS CENTER** represents the structural grouping of the University into various departments. The **INDEX FOR FUNDS CENTERS** can be used to determine the **FUNDS CENTER** for a specific department. Various reports and indexes allow information to be viewed for a specific **FUNDS CENTER**.

# MASTER DATA INDEX – SPONSORED CLASS

Transaction Code: S\_ALN\_01000160

The screenshot shows the SAP transaction 'Master Data Index for Sponsored Classes'. The interface includes a title bar, a toolbar with navigation icons, and several input sections. The 'Object' section contains fields for 'Sponsored Class', 'Sponsored Class Group', 'Class Type', 'Class Search', 'Created on', and 'Last Modified on', each with a 'to' field and a search icon. A 'Billable' checkbox is also present. The 'Classes used in:' section has a 'Grant' field with a 'to' field and a search icon. The 'ALV' section has a 'Layout' field.

The **SPONSORED CLASS** represents expense and revenue classifications. It is used to group expense and revenue general ledger accounts for viewing and reporting needs. The **MASTER DATA INDEX FOR SPONSORED CLASSES** can be used to view applicable sponsored classes for a specific grant.

**Example:** A user could verify whether a particular type of expense (foreign travel, postage, etc.) was available for posting to a grant utilizing this transaction.

## **Menu Path**

The indexes are located under Accounting → Public Sector Management → Grants Management → Grantee Management → Information System → Master Data → Indexes

# MASTER DATA INDEX – GRANT SPONSOR

Transaction Code: S\_ALN\_01000161

**Note:** The Sponsor number range for Grants Management is **3000000** to **3999999**.

**Tip:** Find a Sponsor using names or search terms within the look-up box to the right of the Sponsor field.

The **MASTER DATA INDEX FOR GRANT SPONSORS** can be used to display a listing of award sponsors and their respective numbers. It can also be used to determine the sponsor for a particular grant. Once executed, users can display Sponsor master data such as address, telephone number, etc. through double-clicking the underlined Sponsor #.

Sponsor	Customer	Sponsor Description	Crcy	FV	Fiscal Year Var Desc
<u>3000192</u>	000192	Mississippi Board of Trustees of State Institutions of Higher Learning	USD	FY	UM Fiscal Year Variant

## Menu Path

The indexes are located under Accounting → Public Sector Management → Grants Management → Grantee Management → Information System → Master Data → Indexes

# MASTER DATA INDEX - SPONSORED PROGRAM

Transaction Code: S\_ALN\_01000159

A **SPONSORED PROGRAM** is the Grants Management cost object and is the same number as the Profit Center or Internal Order account number. The **SPONSORED PROGRAM** allows the allocation of award and cost share budgets among various departments and/or faculty as indicated in the award proposal.

The **MASTER DATA INDEX FOR SPONSORED PROGRAMS** can be used to identify all **SPONSORED PROGRAMS** by Grant or by PI or Co-PI. To generate a listing for a PI or Co-PI, enter the following selection criteria:

- Responsibility Type – PI, COPI
- HR Planning Object Type – P (Person)
- Object ID – Personnel # of PI or Co-PI

Once executed, users can display **SPONSORED PROGRAM** master data through double-clicking the underlined **SPONSORED PROGRAM** number.

Sp. Prog.	Program Description	Created on	CreatedBy	ModDate	Modified
<u>3501 A</u>	MDEQ EPA	06/28/2014	JTSHIDEL		

## Menu Path

The indexes are located under Accounting → Public Sector Management → Grants Management → Grantee Management → Information System → Master Data → Indexes

# MASTER DATA INDEX – GRANT

Transaction Code: S\_ALN\_01000079

**Note:** The Company Code in the selection screen will always be 1.

Each award is assigned a unique **GRANT** number in Grants Management. The **GRANT** is further divided into **SPONSORED PROGRAMS** (internal order accounts) for purposes of allocating award and cost share budgets among various departments and/or faculty as indicated in the award proposal.

The **MASTER DATA INDEX FOR GRANTS** can be used to identify all **GRANTS** by a Sponsor, PI or Co-PI. To generate a listing for a PI or Co-PI, enter the following selection criteria:

- Responsibility Type – PI or COPI
- HR Planning Object Type – P (Person)
- Object ID – Personnel # of PI or Co-PI

Once executed, users can display **GRANT** master data through double-clicking the underlined **GRANT** number.

Grant	Name of Grant	Sponsor	From Date	Valid to Date	Created on	GrantCurr
<u>10000</u>	MDEQ EPA	3000149	04/19/2013	09/30/2014	06/28/2014	USD

## Menu Path

The indexes are located under Accounting → Public Sector Management → Grants Management → Grantee Management → Information System → Master Data → Indexes

Through double-clicking on the underlined Grant # in the **MASTER DATA INDEX FOR GRANT**, master data for the selected grant can be viewed such as Sponsor, Grant Value, Grant Validity Dates, Award History, etc.

**Display Grant Master 10000 - Incoming**

Relationships Object Mapper Budget Overview

Grant  MDEQ EPA

Deletion Indicator  Award  Approved Award

General Data Add'l General Data Reference Award History Responsibilities Posting Budget Billing Dimensions Supported Objects Overh...

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**Basic Data**

Grant Type	<input type="text" value="UM"/>	University of Mississippi
Company Code	<input type="text" value="1"/>	The University of Miss.
Sponsor	<input type="text" value="3000149"/>	State of Mississippi Department of Environmental Quality
Authorization Group	<input type="text"/>	
Award Type	<input type="text" value="SAW"/>	SUBAWARD

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**Description**

Name	<input type="text" value="MDEQ EPA"/>
Description	<input type="text" value="MDEQ EPA"/>

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**Currency and Conversion Factors**

Grant Currency	<input type="text" value="USD"/>	American Dollar
Grant Value	<input type="text" value="30,000.00"/>	

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**Grant Validity**

Valid from Date	<input type="text" value="04/19/2013"/>
Valid to Date	<input type="text" value="09/30/2014"/>

# GRANTS MANAGEMENT (GM) REPORTS

Transaction Code: ZGM\_REPORTS

**GM Reports: Selection**

Output Parameters... Data Source... Extract Parameters... Reports...

**Selection values**

To Fiscal Year: 2015  
 Period: 16

**Selection groups**

Grant  
 Or value(s) to [ ] [ ]

Fund  
 Or value(s) to [ ] [ ]

Sponsored Program  
 Or value(s) to [ ] [ ]

**Note:** The Selection Values should always be the **current** fiscal year and Period **16**.

This transaction presents the following reports for awards on a life-to-date basis:

- Current Budget, Commitments, Actuals and Available Budget
- Original Budget, Supplement, Transfer, Return and Total Budget

These reports are summarized by Sponsored Class, Sponsored Program, Fund and Grant. The functionality of this report is similar to the current YDEV reports allowing detailed data to be viewed by drilling into the respective value fields.

**GM Bdgt vs Comm-Act**

Reports

- GM Bdgt vs Comm-Act
- GM Budget
- GM Budget vs Actual-Acctg Use

GM Reports Date: 07/02/2014 Page: 1 / 1

As of Period/Fiscal Year: 16 / 2015

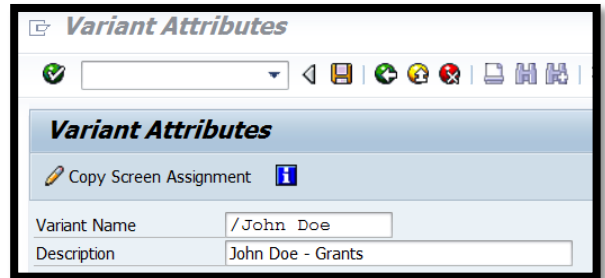
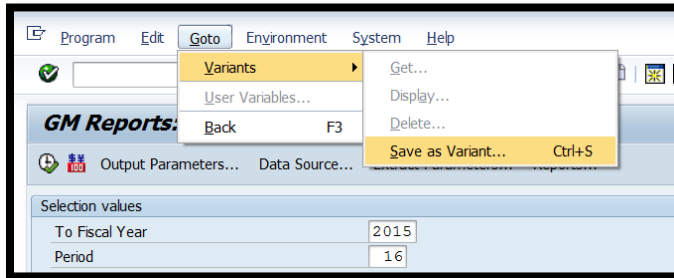
Grant/Group

Sponsored Class/Sponsored Program/Fund	Current Budget	Commitments	Actuals	Available Budget
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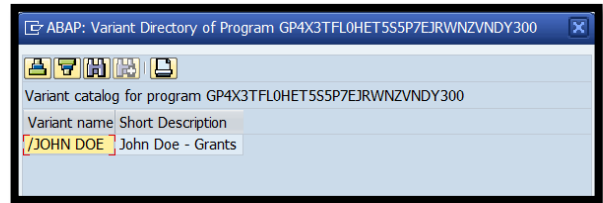
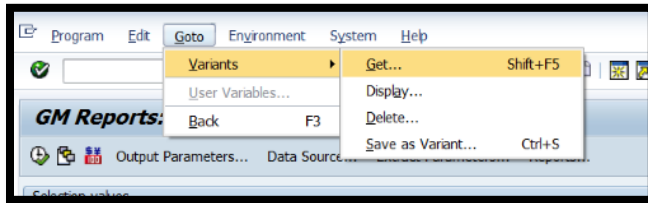
To move between reports, select either GM Bdgt vs Comm-Act or GM Budget in the Reports navigational pane on the left side of the screen. The navigational pane can be hidden or shown by selecting the Navigation On/Off icon in the upper left-hand corner.

**Tip:** Save selection criteria for future use utilizing a Variant. Variants could be created to view awards for specific grants, by a PI or group of PIs, etc.

After entering desired selection criteria, from the Goto drop-down menu, select Variants → Save as Variant. Enter a descriptive name for the variant and select the diskette icon to save.



To populate the selection criteria saved as a variant, from the Goto drop-down menu, select Variants → Get and select the desired variant from the pop-up screen.





# A/R AGING REPORT

Transaction Code: ZGM\_AR\_AGING

### Accounts Receivable Aging Report

**Selection Criteria**

As of Date: 06/30/2014

Grant #:  to  ➔

Sponsor #:  to  ➔

PI Pers #:  to  ➔

Acctg Office Pos #:  to  ➔

SponsorType:  to  ➔

Funds Center:  to  ➔

**Sort Options**

Sponsor Name

Acctg Office Pos #

PI Pers #

Date of Original Invoice

A/R Aging Status

Grant #

Funds Center

**Note:** When exiting the **ACCOUNTS RECEIVABLE AGING REPORT**, an Error Report screen will be shown. If there are any errors presented, please send a screen shot of the information to [accounting@olemiss.edu](mailto:accounting@olemiss.edu).

The **ACCOUNTS RECEIVABLE AGING REPORT** categorizes the University's accounts receivable for awards according to the length of time an invoice has been outstanding. The top selection screen allows the report to be generated for specific criteria (Funds Center, PI, etc.). The bottom selection screen provides options to sort the data presented.

The **ACCOUNTS RECEIVABLE AGING REPORT** will provide the date, original amount, last payment date and last payment amount per invoice. Remaining invoice balances will be categorized as Current, Over 30 days, Over 60 days or Over 90 days. Additionally, each invoice presented will reflect the corresponding PI, Funds Center and Sponsor for the respective Grant.

Accounts Receivable Aging as of 05/31/2014																	
Acctg Off Pos #	PI Pers #	PI Name	Funds Ctr	Sponsor #	Sponsor Name	Grant #	FY	Accounting Doc#	Last Inv Date	Orig Inv Amt	Last Pymt Date	Last Pymt Amt	O/S Inv Amt	Current	Over 30 days	Over 60 days	Over 90 days
10046329		PHYS	3000031			10000009	2014	90000004	05/20/2014	357.50	05/21/2014	2.50	355.00	355.00	0.00	0.00	0.00
						10000009							355.00	355.00	0.00	0.00	0.00
10046329		CHEM	3000031			10000017	2014	90000005	05/20/2014	144.00		0.00	144.00	144.00	0.00	0.00	0.00
						10000017							144.00	144.00	0.00	0.00	0.00
10046329		PHYS	3000031			10000019	2014	90000006	05/20/2014	314.60		0.00	314.60	314.60	0.00	0.00	0.00
						10000019							314.60	314.60	0.00	0.00	0.00
10002720		HYDR	3000100			10000031	2014	90000010	05/23/2014	40,917.83		0.00	40,917.83	40,917.83	0.00	0.00	0.00
						10000031							40,917.83	40,917.83	0.00	0.00	0.00
11002073		LRI	3000181			10000042	2014	90000032	09/30/2013	12,250.00		0.00	12,250.00	0.00	0.00	0.00	12,250.00
						10000042							12,250.00	0.00	0.00	0.00	12,250.00
11002073		NMJS	3000144			10000046	2014	90000012	05/22/2014	975.00		0.00	975.00	975.00	0.00	0.00	0.00
						10000046							975.00	975.00	0.00	0.00	0.00
10002720		NPC	3000002			10001000	2014	90000011	05/23/2014	100.00		0.00	100.00	100.00	0.00	0.00	0.00
						10001000							100.00	100.00	0.00	0.00	0.00
10002720		CLPH	3000186			10001002	2013	90000002	05/31/2013	9,933.34		0.00	9,933.34	0.00	0.00	0.00	9,933.34
						10001002							9,933.34	0.00	0.00	0.00	9,933.34
10002720		CPS	3001000			10001003	2014	18000617	05/21/2014	1.00	05/23/2014	0.03	0.91	0.91	0.00	0.00	0.00
						10001003							0.91	0.91	0.00	0.00	0.00
													0.91	0.91	0.00	0.00	0.00
													64,990.68	42,807.34	0.00	0.00	22,183.34